

Willard City Council Meeting
March 23, 2023, 6:30 p.m.
Willard City Council Chambers
80 West 50 South Willard City 84340

The City Council of Willard City met on March 23, 2023, at 6:30 p.m. in the Council Chambers of the Willard City Offices, Located at 80 West 50 South, Willard UT 84340.

Present: Travis Mote, Mayor
John Seamons, Council Member
Mike Braegger, Council Member
Fred Ward, Council Member

Excused: Rod Mund, Council Member
Caleb Kunzler, City Council Member

Staff Present: Chris Davis, City Manager
Theron Fielding, Police Chief
Bryce Wheelwright, City Planner
Van Mund, Fire Chief
Susan K O Bray, City Recorder

Others Present: Zac Burke, Jones & Associates, Larry Holmes, Ken Ormond, Ruth Ormond, Diane Barker, Chad Braegger, and Jim Flint.

1. CALL TO ORDER

Meeting called to order by Mayor Mote. Prayer given by Councilman Ward; Pledge of Allegiance given by Mayor Mote.

2. OPEN COMMENT PERIOD:

There were no comments to be heard so the OPEN COMMENT PERIOD was closed.

3. PLANNING COMMISSION REPORT:

Diana Baker reported about the Palmer Barn and the conditional use permit that they haven't put the fence up on the south side yet. There was some miscommunication about what her plans were and what was in the drawings. There will be a public hearing next week. It was asked if the city has ever revoked a conditional use permit. Or a business license. Not to anyone's knowledge. As far as the noise complaints are concerned, there have been a couple of calls to it, but no citations have been issued. There is a 2-1/2-page list of conditional use permits which are out there that have been approved that are in use and which are closed, so they will be getting together to go over those and see how outstanding they are. They also discussed the general plan.

Larry Holmes reported that 2 weeks of CERT training has just been completed with 7 graduates and 2 returns that wanted to refresh their training. All individuals that participated will become part of the CERT team. He then presented Councilman Mike Braegger with his CERT certificate that he completed in 2022.

4. New Business

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4b. Zack Burke reported for Chris Breinholt on the sewer hook-up for Perry development. He handed out a map of City showing areas for future development. The pipes needed to service the zones are bigger than what they have so the development would be paying for and installing the larger size, which would benefit the city in having a pipe big enough to support build out. The other benefit is the new line would be deeper so the new homes on the west side would be able to connect more easily. There was further discussion between the Mayor and the Council. Councilman Braegger made a motion for Perry to put together a wheeling agreement of an acceptable way to move forward that includes details of how it will be done. The motion was seconded. The council was in favor.

4c. Vehicle Policy

Mayor Mote started the discussion on the Willard City Vehicle Policy. The policy from Roy City was presented as an example. There is some updating that would need to be done to adopt the policy for Willard City. Mayor Mote wants to include no vaping and seatbelt use on city business all the time.

Motion: Councilman Ward made a motion to table the discussion until the next meeting to give the Council time to review it. The motion was seconded by Councilman Seamons and approved by the council.

4d. Resolution 2023-02 Willard City Council declaring the Public Works backhoe as surplus property and allowing it to be sold.

Mayor Mote addressed Resolution 2023-02 declaring the public works backhoe as surplus property and allowing it to be sold.

Motion: A motion was made by Councilman Braegger, and it was seconded by Councilman Ward. The Council was in favor.

4e. Resolution 2023-03 Approving the Municipal Wastewater Program Annual Report for the year ending 2022 for the Perry/Willard Regional Wastewater Treatment Plant.

Mayor Mote addressed Resolution 2023-03 Approving the Municipal Wastewater Program Annual Report for the year ending in 2022 for the Perry/Willard Regional Wastewater Treatment Plant. Councilman Seamons wanted to discuss the Financial Evaluation Section. He didn't have a problem with anything in the section but was concerned that there was no preparation for repairs or expansion of the sewer plant. Chris Davis informed the council that this is not the job of the Council, but rather the Sewer Board budget for. A motion was made by Councilman Seamons to approve the Annual Report, the motion was seconded by Councilman Ward. The Council was in favor. This item will be added to the agenda of the next Council Meeting to discuss adding repairs/expansion to the Sewer Board's budget.

4f. Discussion on the County/Willard Water Plan.

Mayor Mote began the discussion on the Country/Willard Water Plan. He reported that he had a telephone conversation with Richard Day who is associated with Bear River Water Conservation District, and they are working with the County to put together a Countywide Water Conservatory Plan. Mayor Mote informed that by 2025 Willard City will be required to have a Water Conservatory Plan as part of our General Plan. Mr. Day wanted to know if the city would want to opt for the County plan.

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4g. Discussion/Approval of contract for Agreement for Professional Services related to First

Responders First and Willard City Public Safety was addressed by Mayor Mote. Chris Davis reported that 2 years ago the legislature passed a requirement that Fire and Police First Responders be provided with counseling services on a general basis and for when they have critical instances. He said that he & Chief Fielding have interviewed four different providers and have decided on a provider they would like to use. There is a grant that will provide funding for the first year that will be applied for by the end of this month. The city will be responsible for paying for the services starting next year. A meeting with all the Fire and Police personnel and their significant others, as well as retired personnel, will be held to present the services to them so they will understand what is being offered. Time was turned over to Jeff and Shawn to introduce themselves and what they will be offering as part of their services.

Motion: Councilman Seamons made a motion to approve a contract for professional services for First Responders. Councilman Braegger seconded the motion. The council was in favor.

5. Approval of the Minutes

Approval of Minutes was presented by Mayor Mote. Mayor Mote had some typo's he had circled and gave them to Susan. Councilman Seamons said that on page 8, line 11 he would like the wording changed from "above" to "more than the sum of."

Motion: Councilman Braegger made a motion to approve the minutes from March 9, 2023, with the changes mentioned. The motion was seconded by Councilman Seamons, the council was in favor.

6. Financials

The financials were approved by the City Council and Mayor.

7. Department Reports

Public Works

Mayor Mote asked Mr. Davis to check with Payden to make sure public works are clearing the storm drains. He also asked Chris to investigate Granite Ridge replacing the sidewalk up at the top where they excavated. Chris Davis reported that we have 6000 sandbags and there are 200 lbs. of sand up at the Nature Park for residents to use.

Police Department

Norma has almost completed her FTO training and will be on her own in April. Jordan Harer is doing well. The court is happy with all the citations. There are some concerns about speeding bullet bikes on Hwy 89.

Fire Department

He had a pre-budget meeting with Chris, and Cami Moss from Childs, Richards. He wants to add to his budget gas detectors and lights for the squad. He would like to surplus the old air packs, old command truck.

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8. Council Member Reports

a. Mike Braegger

Councilman Braegger expressed concern that there is no water running through the Nature Park and down the dike yet. Usually there is run-off going through there by this time of the year. The creek is being cleaned out and prepared for a heavy run-off and we have plenty of sandbags to avoid flooding. He expressed his thanks to Ken Ormond for clearing the creek beds. He said there is no water in the nature park ponds. Mayor Mote mentioned that he & Josh Braegger have discussed getting some super sacks that be deployed instantly and sharing the cost with the flood control.

b. Rod Mund

Absent.

c. Fred Ward

Nothing to report.

d. John Seamons

Council Member Seamons reported that a citizen asked him about getting an equestrian park. He suggested the citizens that use it take care of it. There needs to be a fence around it. It was discussed about the liability the city would have. This is something that needs to discuss with Utah Local Governments Trust. Council Member Seamons asked about the proposed right away easement that was sent to BJ Wells. The paperwork will be sent to Granite on the first of the week.

e. Kaleb Kunzler

Absent.

9. Next Agenda

(1) Vehicle Policy

10. Mayor's General Correspondence and Information

Mayor Mote began the discussion on the Willard Bay access. He said he talked with Director Joel Ferry this week and he was unaware of any county plan on the road that he was made aware of by the Perry mayor. Mayor Mote reported that there may be a meeting with Perry City, and the County to discuss the road because Director Ferry seemed ok with Willard's plan of putting some small stuff down there and the easements that we are already moving forward with. Director Ferry was a little concerned about turning it into a major thoroughfare from Brigham City to Perry. He stated Perry is highly interested in it because they don't have an exit ramp. Perry would like to see it in road plans. Mayor Mote talked about a generator for the water pump, wells, and reservoirs. He stated we don't have any. If the power goes out, we don't have water.

11. City Managers Report

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Chris Davis, City Manager reported he followed up with Jason Burningham and Lincoln Shurtz. Lincoln indicated he spoke with the governor's office on economic development. There is some funding for economic assistance grants for rural areas. Lincoln is looking into that. Mr. Burningham is working on a potential plan to be able to submit for that grant. Chris commented that the budget is still being worked on.

12. Closed Session

There was not a closed session.

13. Adjourn

Motion: Council Member Braegger moved to adjourn. Council Member Seamons seconded the motion. Motion carried.