



OPTIONAL PRE-APPLICATION MEETING CHECKLIST

It is highly recommended that the following items be brought to the Pre-Application Meeting with Willard City Staff. Providing as much information as possible will allow staff to provide adequate information for the applicant to move forward confidently in the subdivision process.

Please provide the following when applying for the Optional Pre-Application Meeting:

- The general description of existing conditions of the site, including data on land and soil characteristics, structures and ponds, covenants, availability of utilities and other public facilities, documentation of existing easements and wastewater disposal systems, including lateral fields;
- A general description of proposed uses;
- A concept plan of the proposed subdivision;
- A current USGS topographic survey map;
- A USDA/NRCS soil map with Soil Report that includes hydric soil rating and depth to water table;
- A general location map of the proposed subdivision in relation to existing utilities, major streets, community facilities, and the surrounding developed and undeveloped land, if such information is considered necessary by the PART, and;
- The water rights available to be obtained for the project as required in 24.80.140.