

1 **Willard City Council Meeting**
2 **August 8, 2024, 6:30 p.m.**
3 **Willard City Council Chambers**
4 **80 West 50 South**

5
6 **Officials Present:**

7 Mayor Travis Mote
8 Council Member Mike Braegger
9 Council Member Jordan Hulsey
10 Council Member Rod Mund
11 Council Member Jake Bodily
12 Council Member Rex Christensen

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14 **City Staff:**

15 Jeremy Kimpton, City Manager
16 Colt Mund, City Attorney
17 Susan K Obray, City Recorder
18 Chief Theron Fielding
19 Madison Brown, City Planner

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21 **Others Present:**

22 Rew Wiley
23 Lynn Murphy
24 Call to Order

25 Mayor Mote called the August 8, 2024, City Council meeting.

26 Council Member Mund led the meeting with a prayer. Council Member Braegger led the
27 Pledge of Allegiance.

28
29 **Conflict of Interest Declaration**

30 Mayor Mote asked if there were any members to declare a conflict of interest. No conflicts
31 were declared.

32 **Open Comment Period**

33 No community member came forward for open comments.

34 **Planning Commission Report**

35 Madison Brown, City Planner reported that the Planning Commission had a quick meeting
36 the prior week. They focused on reviewing conditional use permits, specifically discussing a
37 duplex and the search for a signed conditional use permit. They also discussed an upcoming

1 presentation on economic development grants and introduced the new tracking system for
2 subdivisions.

3 **Presentations and New Business**

4 Discussion and Approval of Resolution 2024-12 Amending the Willard City Personnel Policy
5 relating to sick, and vacation leave to include donation of sick and vacation leave.

6 A lengthy discussion occurred regarding clarifications in the personnel policy and provisions
7 for increased rollover of leave from 160 to 240 hours and the introduction of a leave donation
8 policy. The council expressed concerns about donating sick leave and proposed amendments
9 to the donation policy, including a stipulation that at least 250 hours of sick leave must be
10 retained before an employee can donate.

11 Motion to pass Resolution 2024-12 with amendments to the donation policy including
12 maintaining at least 250 hours of sick leave before donation. Council Member Mund moves
13 to approve Resolution 2024-12. Seconded by Council Member Bodily. Roll call. Council
14 Member Bodily, Council Member Mund, Council Member Braegger, Council Member
15 Christensen, and Council Member Hulsey. Motion carried.

16 **Discussion and Approval of Resolution 2024-13 to approve the Water Conservation**
17 **Plan**

18 The Council discussed the newly updated Water Conservation Plan, addressing discrepancies
19 in water data from previous years and the need for improved tracking of well performance
20 and water usage. A concern was raised about ensuring that the plan references code
21 24.80.120 relating to water conveyance in new developments. Council Member Mund moved
22 to pass Resolution 2024-13 with the addition of the reference code 24.80.120 for water
23 conveyance in new developments. Seconded by Council Member Bodily. Roll call vote.
24 Council Member Bodily, Council Member Mund, Council Member Braegger, Council
25 Member Christensen, and Council Member Hulsey. Motion carried.

26 **Discussion and Approval of Ordinance 2024-09 allowing Short Term Rentals**

27 The Council discussed allowing short-term rentals, detailing the difference between bed and
28 breakfasts and Airbnb-type rentals. There were concerns about defining such rentals correctly
29 and ensuring proper regulation and compliance with business licensing requirements.

30 Council Member Bodily motioned to approve Ordinance 2024-09 allowing Short Term
31 Rentals. Seconded by Council Member Mund. Roll call vote. Council Member Bodily,
32 Council Member Mund, Council Member Braegger, Council Member Christensen, and
33 Council Member Hulsey. Motion carried.

34 **Discussion for Water right requirements for rezones and subdivisions**

35 The Council briefed on this agenda item but noted that further information from Zach Burke
36 was pending. There was no substantial discussion. They decided to revisit when additional
37 details are available.

38 **Minutes**

39 **Approval of June 27, 2024, Minutes**

40 The minutes from the June 27, 2024, meeting was reviewed. There was a correction
41 regarding a broken water pipe referenced otherwise deemed accurate.

42 Council Member Braegger motioned to approve the minutes of June 27, 2024, with the
43 correction noted. Seconded by Council Member Bodily. Motion carried.

44 **Approval of the July 25, 2024, Minutes**

1 Approval of the minutes from July 25, 2024.
2 Council Member Mund motioned to approve the minutes from July 25, 2024. Seconded by
3 Council Member Bodily. Motion carried.

4 **Financial**

5 **Warrants, Vouchers, Reports**

6 The financial reports were reviewed, and the payment approval was signed by the Mayor and
7 Council Members present.

8 **Department Reports**

9 **Public Works**

10 The Public Works department mentioned ongoing leak repairs and addressed excessive heat-
11 related issues with pumps.

12 **Police Department**

13 The police department highlighted a successful operation involving a drowning and
14 recognized personnel for their roles during this event.

15 **Fire Department**

16 The Fire Department updated on potential engine acquisitions from Brigham City and how
17 budget allocations would cover these purchases.

18 **Council Member Reports**

19 **Jacob Bodily**

20 Council member Bodily discussed the potential leak detection and questioned whether there
21 was clarification needed on some park water issues.

22 **Rod Mund**

23 Rod expanded on the city's measures such monitoring the hours at the well pumps, discussing
24 quality control measures.

25 **Mike Braegger**

26 Mike provided general updates based on discussions with Public Works feedback.

27 **Rex Christensen**

28 Council Member Christensen discussed ideas on how water from certain areas could be used
29 for secondary purposes. He brought up past flooding experiences in certain areas. Council
30 Member Christensen asked about remote City Council meetings. He suggested having a
31 youth council and said he would be glad to head it up. He defined the benefits and providing
32 structures for engaging the city's youth in activities such as organizing public events and
33 gaining community service experience.

34 **Jordan Hulsev**

35 Nothing to report.

36 **Next Agenda Items**

37 The next agenda will include in-depth discussions on the water right requirement for rezones,
38 further reviews of infrastructure plans, feedback on departments' operational systems, and
39 continued discussions on civic engagement projects.

40 **Mayor's General Correspondence and Information**

1 The Mayor updated on the state allocating funds to go through for the city code for Willard.

2 **City Manager's Report**

3 The City Manager provided updates on new software I-Works, and Civic Review being
4 implemented to structure work more effectively including programs for work orders and civic
5 reviews.

6 **City Planners Report**

7 The City Planner presented an ongoing subdivision road agreement issue and requested
8 direction on the completion terms relative to fulfilling the city code.

9 **Consideration of Motion to Enter a Closed Session**

10 There was no executive or closed session held.

11 **Adjourn**

12 Council Member Mund motioned to adjourn the meeting. Seconded by Council Member
13 Bodily. Motion carried.

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