

Willard City Council Meeting

Willard City Council Meeting
September 26, 2024, 6:30 p.m.
Willard City Council Chambers
80 West 50 South Willard Utah 84340

Officials Present:

Mayor Travis Mote
Council Member Mike Braegger
Council Member Jordan Hulsey
Council Member Rod Mund
Council Member Rex Christensen

City Staff:

Colt Mund, City Attorney
Jeremy Kimpton, City Manager
Susan K Obray, City Recorder
Chief Theron Fielding
Madison Brown, City Planner
Payden Vine, Public Works Director

Others Present:

Chad Call
Chad Braegger
Doug & Mary Younger
Dave Buck
Steve Buck
Bob Davis
Chelsea Davis
Ken & Ruth Ormond
Dan ?

Call to Order

Invocation and Pledge of Allegiance

The meeting on September 26, 2024, was called to order with an invocation by Mayor Mote. Council Member Mund led the pledge of allegiance.

Conflict of Interest Declaration

Participants were given the opportunity to declare any conflicts of interest; however, none were declared.

Public Hearings

Public Hearing regarding Ordinance 2024-10 annexing property into Willard City-Bob Davis

The first public hearing addressed Ordinance 2024-10, concerning the annexation of certain properties into Willard City. Bob Davis was the applicant.

Council Member Mund made a motion to open the public hearing for Ordinance 2024-10, Council Member Braegger seconded the motion. Motion carried.

Comments during the hearing included a written statement by Terry Orton, who opposed the annexation. Orton's concerns included the possibility of non-residency on the proposed lots and doubts about the establishment of a park. This public hearing was then closed with a motion. Council Member Mund moved to close the public hearing. Council Member Hulseby seconded the motion. Motion carried.

Public Hearing regarding Ordinance 2024-11 vacating a public utility easement.

Motion to open the public hearing for Ordinance 2024-11 vacating a public utility easement made by Council Member Mund, seconded by Council Member Christensen. Motion carried.

The second public hearing pertained to Ordinance 2024-11, regarding the vacation of a public utility easement on parcel 02051. Neil Braegger applied for the vacation. The intent was to vacate easements now unnecessary due to changes in sewer line configurations. Across multiple properties, adjustments were necessary to align actual pathways with recorded easements. A discussion ensued about current sewer lines and their placement, affecting multiple property owners. The public hearing was then closed with a motion.

Motion to close the public hearing for Ordinance 2024-11 was made by Council Member Mund, seconded by Council Member Braegger. Motion carried.

Open Comment Period

During the open comment period, Chad Call, addressed concerns regarding public right-of-way issues. Two specific incidents were highlighted. One involved damage from electrical line installations on 200 West, causing the settling of pathways. Another involved a misalignment of a high-pressure water line on individual property lines at 300 South, proposed for correction by the city. These incidents raised questions regarding utility work inspections and contractor responsibilities within the city.

Planning Commission Report

Chad Braegger a member of the Planning Commission discussed ongoing amendments to the city's zoning ordinance table of uses, stressing the complexity of the task. Two primary items from the commission included the tabling of the preliminary plan for Granite Ridge Subdivision Phase 6 over access concerns and the approval of a conditional use permit for a basement apartment conversion. There was also a note about an upcoming work session for continued discussion on these topics.

Presentations and New Business

Discussion/Approval of Ordinance 2024-10 annexing property into Willard City

There was a brief discussion regarding the annexation and its intents, particularly concerning creating family lots and a park area that will be dedicated to his late wife and grandfather.

Motion by Council Member Mund to approve Ordinance 2024-10 annexing property of Bob Davis into Willard City. seconded by Council Member Christensen. Roll call vote. Council Member Mund, Council Member Braegger, Council Member Christensen, and Council Member Hulsey. Unanimous approval.

Discussion/Approval of Ordinance 2024-11 to vacate a public utility easement.

Following further clarifications and discussions concerning ordinance details, a motion was made and approved to vacate the public utility easement for Niel Braegger.

Motion to approve Ordinance 2024-11 to vacate a public utility easement made by Council Member Mund, seconded by Council Member Hulsey. Roll call vote. Council Member Mund, Council Member Braegger, Council Member Christensen, and Council Member Hulsey. Unanimous approval.

Discussion with Elementary Principal regarding the crosswalks.

The elementary school principal, Heather Godfrey, discussed crosswalk safety and logistical issues regarding child pick-up and drop-off amid significant traffic. The principal emphasized increased usage and the necessity for marked crosswalks to improve safety. Multiple options were discussed regarding crosswalk placements, including potential paths through city or church properties. Various members expressed concern regarding enforcing crosswalk protocols and the need for professional standards for any changes made. The importance of proper training for students on crosswalk safety was emphasized.

Discussion/Approval of Resolution 2024-14 to adopt a fee schedule and policy for development, planning, business license, and other fees.

It was determined that this resolution requires a public hearing due to the involvement with fees, which had caused some confusion previously. A decision was made to hold a public hearing during the next meeting.

Recommendation/Approval from the planning commission to the City Council regarding a proposal to amend the definition of the Subdivision Land Use Authority (SLUA) Ordinance 2024-12.

The meeting touched on the recommendation involving the amendment of the definition in the ordinance and potential changes reflecting updated naming conventions from state law. With prior public hearing conducted by the planning commission, there was a motion made and approved to accept the changes.

Council Member Mund motioned to adopt Ordinance 2024-12 proposal to amend the definition of the Subdivision Land Use Authority from SLUA to PART. Motion seconded by Council Member Braegger. Roll call vote. Council Member Mund, Council Member Braegger, Council Member Christensen, and Council Member Hulsey. Unanimous approval.

Approval of Ordinance 2024-13 Regarding holding Electronic Meetings

Discussions about Ordinance 2024-13 involved ensuring that the current conduct of meetings reflects new flexibility in electronic participation, except for the mayor and mayor pro tem. At an electronic meeting it was noted that the mayor must be present at the meeting.

Council Member Mund motioned to approve Ordinance 2024-13 regarding holding electronic meetings was seconded by Council Member Christensen. Roll call vote. Council Member Mund, Council Member Braegger, Council Member Christensen, and Council Member Hulsey. Unanimous approval.

Discussion Approval or denial of ADU Annexation for Teri Lykins

The agenda item considered a request to annex an isolated half-acre property owned by Teri Lykins. After significant discussion, incorporating principles regarding orderly growth, the council decided against the annexation to avoid potential precedents. The motion was made and accepted to deny the request. This request will be going back to the county.

Council Member Mund motioned to deny the ADU Annexation for Teri Lykins. Council Member Braegger seconded the motion. The motion was carried out with unanimous support.

Approval of John Pierce as an alternate member of the planning commission

John Pierce was proposed and ratified as an alternate member of the planning commission following discussion, reinforcing his abilities and potential contributions.

Motion by Council Member Mund to approve John Pierce as an alternate member of the planning commission. Council Member Christensen seconded the motion. The motion was carried out with unanimous approval.

Minutes

Approval of September 12, 2024, Minutes

The minutes from the previous meeting on September 12, 2024, were reviewed. Amendments included clarification on specific language regarding the Boy Scout project, the planning commission report, and the public works purchase. The minutes were then approved with these amendments.

Council Member Mund motioned to approve the September 12, 2024, minutes, as amended, seconded by Council Member Braegger. The motion carried unanimously.

Financial

Warrants, Vouchers, Reports

There was no financial reporting or warrants review conducted during the meeting beyond approval of checks by the mayor.

Department Reports

Public Works

The public works department primarily reported on the procurement of essential equipment, mentioning that the new striper had been received and is ready for use. Payden Vine, Public Works announced plans to shut down service for the season within two weeks, regarding the local restrooms.

Police Department

It was reported that a grant was approved, allowing for equipment procurement until November, with anticipation to meet all compliance timelines. Discussion around designated school zones reiterated the complexity of the existing school locality and safe routes.

Fire Department

The fire department has been notably busy; an open-house event is scheduled for October 8th to engage the community.

Council Member Reports

Jacob Bodily

No specific report noted or discussed.

Rod Mund

Rod Mund raised concerns about continuing developments with punch lists, elsewhere in the city, especially with regards to complete openings and license verifications, expressing a need to address unsolved issues predating the current administration. Rod emphasized consistent compliance standards across multi-phase developments within the city.

Mike Braegger

Nothing to discuss.

Rex Christensen

Nothing to discuss.

Jordan Hulse

Nothing to discuss.

Next Agenda Items

It was determined that the next meeting would include a public hearing scheduled for the fee schedule adoption and several discussions on grant approvals for construction projects. Crosswalk finalizations and potential ordinances on future developments are likely to be revisited.

Mayor's General Correspondence and Information

The mayor highlighted an upcoming community gathering. Paul Garvin will give a presentation at the cultural hall about local geology on October 15th at 7:00 pm.

City Manager's Report

The city manager announced a pending return to full-time status after recent health issues, appreciating the community and team functioning during the interim.

City Planners Report

Progress has been made to prepare new city software for launch, with plans to train staff in preparation for the next meeting.

City Attorney Report

Colt Mund, City Attorney, confirmed readiness to present previous water usage easements for approval minus pending inclusions related to certain development agreements, leaving minor ordinance revision recognized as requiring council confirmatory action.

Consideration of Motion to Enter a Closed Session

There was no motion made to enter a closed session in this meeting.

Adjourn

Motion to adjourn was made by Council Member Braegger, seconded by Council Member Hulse. The motion carried unanimously.